

ICF International, Inc.  
Form 10-Q  
August 02, 2013

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**UNITED STATES**

**SECURITIES AND EXCHANGE COMMISSION**

**Washington, D.C. 20549**

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**FORM 10-Q**

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**(Mark One)**

**QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE  
ACT OF 1934**

**FOR THE QUARTERLY PERIOD ENDED JUNE 30, 2013**

**OR**

**TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT  
OF 1934**

**FOR THE TRANSITION PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_**

**Commission File Number: 001-33045**

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**ICF International, Inc.**

**(Exact name of Registrant as Specified in its Charter)**

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Delaware **22-3661438**  
(State or Other Jurisdiction of (I.R.S. Employer

Incorporation or Organization) Identification No.)

**9300 Lee Highway, Fairfax, VA 22031**  
(Address of Principal Executive Offices) (Zip Code)

**Registrant's telephone number, including area code: (703) 934-3000**

**Not Applicable**

**(Former name, former address and former fiscal year, if changed since last report)**

\_\_\_\_\_

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days. **Yes No**

Indicate by check mark whether the registrant has submitted electronically and posted on its corporate Web site, if any, every Interactive Data File required to be submitted and posted pursuant to Rule 405 of Regulation S-T (§ 232.405 of this chapter) during the preceding 12 months (or for such shorter period that the registrant was required to submit and post such files). **Yes No**

Indicate by check mark whether the registrant is a large accelerated filer, an accelerated filer, a non-accelerated filer, or a smaller reporting company. See the definitions of "large accelerated filer," "accelerated filer," and "smaller reporting company" in Rule 12b-2 of the Exchange Act. (Check one):

Large accelerated filer  Accelerated filer   
Non-accelerated filer  (Do not check if a smaller reporting company) Smaller reporting company

Indicate by check mark whether the registrant is a shell company (as defined in Rule 12b-2 of the Exchange Act).  
**Yes No**

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As of July 26, 2013, there were 19,768,573 shares outstanding of the registrant's common stock.

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**ICF INTERNATIONAL, INC.**

**QUARTERLY REPORT ON FORM 10-Q FOR THE  
PERIOD ENDED JUNE 30, 2013**

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**PART I. FINANCIAL INFORMATION****Item 1. Financial Statements****ICF International, Inc. and Subsidiaries****CONSOLIDATED BALANCE SHEETS**

(in thousands, except share amounts)

	<b>June 30, 2013</b>	<b>December 31, 2012</b>
	<i>(Unaudited)</i>	
Current Assets:		
Cash	\$ 5,486	\$ 14,725
Contract receivables, net	207,440	204,938
Prepaid expenses and other	10,960	7,608
Income tax receivable	3,660	11,231
Total current assets	227,546	238,502
Total property and equipment, net	27,927	28,860
Other assets:		
Goodwill	410,482	410,583
Other intangible assets, net	16,264	21,016
Restricted cash	2,168	2,015
Other assets	9,601	8,745
Total Assets	\$ 693,988	\$ 709,721
Current Liabilities:		
Accounts payable	\$ 37,541	\$ 44,665
Accrued salaries and benefits	41,423	42,264
Accrued expenses	30,138	31,779
Deferred revenue	21,097	22,333
Deferred income taxes	4,728	5,790
Total current liabilities	134,927	146,831
Long-term Liabilities:		
Long-term debt	75,000	105,000
Deferred rent	11,772	10,599

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Deferred income taxes	11,902	9,081
Other	9,251	9,460
Total Liabilities	242,852	280,971
Commitments and Contingencies	—	—
Stockholders' Equity:		
Preferred stock, par value \$.001 per share; 5,000,000 shares authorized; none issued	—	—
Common stock, \$.001 par value; 70,000,000 shares authorized; 20,467,724 and 20,171,613 issued; and 19,761,996 and 19,559,409 outstanding as of June 30, 2013, and December 31, 2012, respectively	20	20
Additional paid-in capital	242,207	237,262
Retained earnings	227,020	206,577
Treasury stock	(16,428 )	(13,868 )
Accumulated other comprehensive loss	(1,683 )	(1,241 )
Total Stockholders' Equity	451,136	428,750
Total Liabilities and Stockholders' Equity	\$ 693,988	\$ 709,721

*The accompanying notes are an integral part of these consolidated financial statements.*

**ICF International, Inc. and Subsidiaries****CONSOLIDATED STATEMENTS OF COMPREHENSIVE INCOME (UNAUDITED)**

(in thousands, except per share amounts)

	<b>Three Months Ended June 30,</b>		<b>Six Months Ended June 30,</b>	
	<b>2013</b>	<b>2012</b>	<b>2013</b>	<b>2012</b>
Gross Revenue	\$241,568	\$239,649	\$475,489	\$467,290
Direct Costs	151,528	147,861	294,346	288,049
Operating costs and expenses:				
Indirect and selling expenses	67,604	67,404	135,866	133,257
Depreciation and amortization	2,782	2,597	5,581	4,292
Amortization of intangible assets	2,359	3,519	4,752	7,050
Total operating costs and expenses	72,745	73,520	146,199	144,599
Operating income	17,295	18,268	34,944	34,642
Interest expense	(626 )	(814 )	(1,394 )	(2,241 )
Other income (expense)	(9 )	(212 )	69	(263 )
Income before income taxes	16,660	17,242	33,619	32,138
Provision for income taxes	6,329	6,896	13,176	12,855
Net income	\$10,331	\$10,346	\$20,443	\$19,283
Earnings per Share:				
Basic	\$0.52	\$0.52	\$1.04	\$0.98
Diluted	\$0.52	\$0.52	\$1.02	\$0.96
Weighted-average Shares:				
Basic	19,706	19,774	19,625	19,771
Diluted	19,996	19,971	19,993	20,061
Other comprehensive income:				
Foreign currency translation adjustments	(197 )	(230 )	(442 )	(619 )
Comprehensive income	\$10,134	\$10,116	\$20,001	\$18,664

*The accompanying notes are an integral part of these consolidated financial statements.*





**ICF International, Inc. and Subsidiaries****CONSOLIDATED STATEMENTS OF CASH FLOWS (UNAUDITED)**

(in thousands)

	<b>Six Months Ended</b>			
	<b>June 30,</b>			
	<b>2013</b>		<b>2012</b>	
<b>Cash flows from operating activities</b>				
Net income	\$	20,443	\$	19,283
Adjustments to reconcile net income to net cash provided by operating activities:				
Deferred income taxes		1,710		3,611
Loss on disposal of fixed assets		7		76
Non-cash equity compensation		4,283		3,927
Depreciation and amortization		10,333		11,342
Amortization of debt issue costs		238		323
Deferred rent		1,302		2,317
Changes in operating assets and liabilities, net of the effect of acquisitions:				
Contract receivables, net		(2,351)		(962)
Prepaid expenses and other assets		(4,752)		(2,205)
Accounts payable		(6,183)		(2,021)
Accrued salaries and benefits		(841)		888
Accrued expenses		(17)		(1,766)
Deferred revenue		(1,236)		(1,940)
Income tax receivable and payable		7,571		(5,582)
Other liabilities		(209)		1,130

<b>Net cash provided by operating activities</b>	30,298		28,421	
<b>Cash flows from investing activities</b>				
Capital expenditures	(7,197	)	(8,102	)
Payments for business acquisitions, net of cash received	—		(8,532	)
<b>Net cash used in investing activities</b>	(7,197	)	(16,634	)
<b>Cash flows from financing activities</b>				
Advances from working capital facilities	58,317		122,220	
Payments on working capital facilities	(88,317	)	(123,690	)
Debt issue costs	—		(1,896	)
Proceeds from exercise of options	460		23	
Tax benefits of stock option exercises and award vesting	26		648	
Net payments for stockholder issuances and buybacks	(2,384	)	(7,313	)
<b>Net cash used in financing activities</b>	(31,898	)	(10,008	)
Effect of exchange rate on cash	(442	)	(619	)
<b>Increase (decrease) in cash</b>	(9,239	)	1,160	
<b>Cash, beginning of period</b>	14,725		4,097	
<b>Cash, end of period</b>	\$ 5,486		\$ 5,257	
<b>Supplemental disclosure of cash flow information</b>				
Cash paid during the period for:				
Interest	\$ 1,409		\$ 1,737	
Income taxes	\$ 3,783		\$ 14,197	

*The accompanying notes are an integral part of these consolidated financial statements.*



## Notes to Consolidated Financial Statements

(Dollar amounts in tables in thousands, except per share amounts)

### Note 1. Basis of Presentation and Nature of Operations

#### Interim Results

The unaudited consolidated financial statements included in this Quarterly Report on Form 10-Q have been prepared pursuant to the rules and regulations of the Securities and Exchange Commission (the "SEC"). These rules and regulations permit some of the information and footnote disclosures normally included in financial statements prepared in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP") to be condensed or omitted. In management's opinion, the unaudited consolidated financial statements contain all adjustments that are of a normal recurring nature, necessary for a fair presentation of the results of ICF International, Inc. and its subsidiaries (collectively, the "Company") for the three-month and six-month periods ended June 30, 2013, and June 30, 2012. Operating results for the six-month period ended June 30, 2013, are not necessarily indicative of the results that may be expected for the year ending December 31, 2013. Certain immaterial amounts in the 2012 consolidated financial statements have been reclassified to conform to current-year presentation. The Company believes the carrying values of cash and cash equivalents, accounts receivable, accounts payable, accrued expenses, and other current liabilities approximate their estimated fair values at June 30, 2013, due to their short maturities. The Company recognizes activity related to its forward contract agreements at fair value. At June 30, 2013, the impact of the hedges to the consolidated financial statements was immaterial. The Company believes the carrying value of the lines of credit payable approximate the estimated fair value for debt with similar terms, interest rates, and remaining maturities currently available to companies with similar credit ratings at June 30, 2013. These unaudited consolidated financial statements should be read in conjunction with the audited consolidated financial statements for the year ended December 31, 2012, and the notes thereto included in the Company's Annual Report on Form 10-K, filed with the SEC on March 1, 2013.

#### Nature of Operations

The Company provides management, technology, and policy professional services in the areas of energy, environment, and infrastructure; health, social programs, and consumer/financial; and public safety and defense. The Company's major clients are United States ("U.S.") government departments and agencies, especially the Department of Health and Human Services ("HHS"), Department of Defense ("DoD"), Department of State ("DOS"), Environmental Protection Agency ("EPA"), Department of Homeland Security ("DHS"), U.S. Department of Agriculture ("USDA"), Department of Housing and Urban Development ("HUD"), Department of Transportation ("DOT"), Department of Interior ("DOI"), Department of Justice ("DOJ"), Department of Energy ("DOE"), and Department of Education ("ED"); U.S. state and local government departments and agencies; non-governmental organizations, non-U.S. governments, and

multilateral institutions; and commercial clients worldwide, such as airlines, airports, electric and gas utilities, financial institutions, health payer and provider organizations, law firms, multinational corporations, non-profit organizations, oil companies, and retail firms. The Company offers a full range of services to these clients, including strategy, analysis, program management, and information technology solutions that combine experienced professional staff, industry and institutional knowledge, and analytical methods.

The Company, incorporated in Delaware, is headquartered in Fairfax, Virginia. It maintains offices throughout the world, including over 60 offices in the U.S. and over 15 offices in key markets outside the U.S., including offices in Beijing, Hong Kong, New Delhi, Ottawa, Toronto, Brussels, London, and Rio de Janeiro.

## **Note 2. Business Combinations**

### **Symbiotic Engineering, L.L.C. (“Symbiotic”)**

In September 2012, the Company hired the staff of, and purchased certain assets and liabilities from, Symbiotic, a company based in Boulder, Colorado. The purchase was immaterial to the Company’s financial statements taken as a whole. The purchase included the Sustainability Information Management System platform, which brought the Company opportunities to provide utility clients information and analyses for better managing costs, promoting energy efficiency, protecting the environment, and creating consumer value.

### **GHK Holdings Limited (“GHK”)**

In February 2012, the Company completed the acquisition of GHK. With its headquarters in London, GHK is a multi-disciplinary consultancy serving government and commercial clients on environment, employment, health, education and training, transportation, social policy, business and economic development, and international development issues. The purchase was immaterial to the Company’s financial statements taken as a whole. The acquisition complemented and significantly strengthened the Company’s existing European operations and created additional capabilities in Asian markets.

**Note 3. Contract Receivables**

Contract receivables consisted of the following:

	<b>June 30, 2013</b>	<b>December 31, 2012</b>
Billed	\$128,178	\$135,917
Unbilled	80,882	70,469
Allowance for doubtful accounts	(1,620 )	(1,448 )
Contract receivables, net	\$207,440	\$204,938

Contract receivables, net of the established allowance for doubtful accounts, are stated at amounts expected to be realized in future periods. Unbilled receivables result from revenue that has been earned in advance of billing. Unbilled receivables can be invoiced at contractually defined intervals or milestones, as well as upon completion of the contract or government audits. The Company anticipates that the majority of unbilled receivables will be substantially billed and collected within one year, and therefore, classifies them as current assets in accordance with industry practice.

The Company considers a number of factors in its estimate of allowance for doubtful accounts, including the customer's financial condition, historical collection experience, and other factors that may bear on collectability of the receivables. The Company writes off contract receivables when such amounts are determined to be uncollectible. Losses have historically been within management's expectations.

**Note 4. Commitments and Contingencies****Litigation and Claims**

The Company is involved in various legal matters and proceedings arising in the ordinary course of business. While these matters and proceedings cause it to incur costs, including, but not limited to, attorneys' fees, the Company currently believes that any ultimate liability arising out of these matters and proceedings will not have a material adverse effect on the Company's financial position, results of operations, or cash flows.

**Road Home Contract**

Although no legal proceeding has been commenced, the Company has received correspondence from the Office of Community Development of the State of Louisiana, claiming that the Company is responsible for the overpayment of Road Home program grant funds to some grant applicants. The Company anticipates that it will receive additional correspondence from the Office of Community Development related to the claim. The total claim received by the Company is approximately \$60 million. The Company believes this claim has no merit, intends to vigorously defend its position, and has therefore not recorded a liability as of June 30, 2013.

#### **Note 5. Long-Term Debt**

The Company entered into a Third Amended and Restated Business Loan and Security Agreement (the "Credit Facility") on March 14, 2012, as amended May 29, 2012, with a syndication of eleven commercial banks to allow for borrowings of up to \$500.0 million for a period of five years (maturing March 14, 2017) under a revolving line of credit. The Credit Facility amends and restates the Company's previous agreement entered into on February 20, 2008, which had allowed for borrowings of up to \$350.0 million. The Credit Facility provides for borrowings of up to \$400.0 million without a borrowing base requirement, subject to limitations based upon certain financial, performance-based calculations. The Credit Facility also provides for an "accordion feature," which permits additional revolving credit commitments of up to \$100.0 million, subject to lenders' approval. The Company incurred approximately \$2.0 million in additional debt issuance costs related to amending the Credit Facility, which are amortized over the term of the agreement. The Credit Facility is collateralized by substantially all of the assets of the Company and requires that the Company remain in compliance with certain financial and non-financial covenants. The financial covenants, as defined in the Credit Facility, require, among other things, that the Company maintain, on a consolidated basis for each quarter, a fixed charge coverage ratio of not less than 1.00 to 1.25 and a leverage ratio of not more than 1.00 to 3.75. As of June 30, 2013, the Company was in compliance with its covenants under the Credit Facility.

The Company has the ability to borrow funds under its Credit Facility at interest rates based on both LIBOR and prime rates, at its discretion, plus their applicable margins. Interest rates on debt outstanding ranged from 1.45% to 1.46% for the first six months of 2013.

As of June 30, 2013, the Company had \$75.0 million in long-term debt outstanding, \$3.0 million in outstanding letters of credit, and unused borrowing capacity of \$322.0 million under the Credit Facility. Available borrowings under the Credit Facility, that are based on earnings and leverage ratios and exclude the accordion feature, were \$290.6 million.



## Note 6. Accounting for Stock-Based Compensation

On June 7, 2013, the Company's stockholders ratified an amendment (the "Amendment") to the ICF International, Inc. 2010 Omnibus Incentive Plan (the "Omnibus Plan"). The Amendment increased the shares available for issuance under the Omnibus Plan by 1,750,000 shares from 1,800,000 to 3,550,000. Except as noted below, the other terms of the Omnibus Plan did not change.

The Omnibus Plan provides for the granting of options, stock appreciation rights, restricted stock, restricted stock units ("RSUs"), performance shares, performance units, cash-based awards, and other stock-based awards to all officers, key employees, and non-employee directors of the Company. Under the Amendment, shares awarded that are not stock options or stock appreciation rights, are counted as 1.93 shares deducted for every one share delivered under those awards.

The Company recognized stock-based compensation expense of \$2.3 million and \$2.2 million for the three months ended June 30, 2013, and June 30, 2012, respectively, and \$4.3 million and \$3.9 million for the six months ended June 30, 2013, and June 30, 2012, respectively. Unrecognized compensation expense of \$20.1 million as of June 30, 2013, related to unvested stock options and RSUs, will be recognized over a weighted-average period of approximately two years. During the six months ended June 30, 2013, the Company granted approximately 0.4 million shares in the form of equity compensation, including stock options, and RSUs. As of June 30, 2013, the Company had approximately 2.1 million shares available to grant under its Omnibus Plan.

In addition to stock options and RSUs, the Company has begun to utilize Cash-Settled RSUs ("CSRSUs") as a form of compensation. The CSRSUs vest annually over a four-year vesting term, and are settled only in cash payments. The cash payment is based on the fair value of the Company's stock price at the vesting date, calculated by multiplying the number of CSRSUs vested, by the Company's closing stock price on the vesting date. The payment is subject to a maximum payment cap and a minimum payment floor. The Company treats these awards as liability-classified awards, and therefore accounts for them at fair value. These awards have no impact on the shares available for grant under the Company's Omnibus Plan, and have no impact on the calculated shares used in earnings per share calculations.

During the six months ended June 30, 2013, the Company awarded 0.2 million CSRSUs to its employees. The weighted-average grant date fair value of CSRSUs was \$27.03 per share. Compensation expense related to CSRSUs computed under the fair value method for the three months and six months ended June 30, 2013, was \$0.3 million and \$0.4 million, respectively, based on the Company's closing stock price of \$31.51 per share as of June 30, 2013. The unrecognized expense related to CSRSUs totaled approximately \$5.0 million at June 30, 2013. These costs are expected to be recognized over a weighted-average period of 3.7 years. The aggregate intrinsic value of CSRSUs at June 30, 2013 that are expected to vest was approximately \$5.3 million.

## Note 7. Income Taxes

The Company's effective tax rate for the three-month and six-month periods ended June 30, 2013, was 38.0% and 39.2%, respectively.

The Company is subject to income taxes in the U.S. and various state and foreign jurisdictions. Tax statutes and regulations within each jurisdiction are subject to interpretation and require the application of significant judgment. The Company remains subject to examination by the U.S. and state jurisdictions for tax years 2009 through 2012 and 2008 through 2012, respectively. The Company also remains subject to examination by foreign jurisdictions for tax years 2005 through 2012.

The Company's total liability for unrecognized tax benefits as of June 30, 2013 and June 30, 2012 was \$0.8 million and \$0.7 million, respectively. Of the \$0.8 million unrecognized tax benefit at June 30, 2013, \$0.6 million, if recognized, would impact the Company's effective tax rate. The Company does not anticipate a significant increase or decrease in unrecognized tax benefits during the next 12 months.

The Company reports penalties and interest related to unrecognized tax benefits in net income before tax. The Company has made no provision for deferred U.S. income taxes or additional foreign taxes on future unremitted earnings of its controlled foreign subsidiaries because the Company considers these earnings to be permanently invested.

## Note 8. Earnings Per Share

Basic earnings per share ("EPS") is computed by dividing reported net income by the weighted-average number of shares outstanding. Diluted EPS considers the potential dilution that could occur if common stock equivalents were exercised or converted into stock. The difference between the basic and diluted weighted-average equivalent shares with respect to the Company's EPS calculation is due entirely to the assumed exercise of stock options and the vesting of restricted stock and RSUs. The dilutive effect of stock options and RSUs excludes shares that would be anti-dilutive to the calculation of EPS if included. For the three-month and six-month periods ended June 30, 2013, approximately 0.4 million and 0.3 million anti-dilutive weighted-average shares have been excluded from the calculation of EPS, respectively. For the three-month and six-month periods ended June 30, 2012, 0.8 million and 0.3 million anti-dilutive weighted-average shares were excluded from the calculation of EPS, respectively. The dilutive effect of stock options, restricted stock, and RSUs for each period reported is summarized below:



	<b>Three Months Ended June 30, 2013</b>		<b>Six Months Ended June 30, 2013</b>	
	<b>2013</b>	<b>2012</b>	<b>2013</b>	<b>2012</b>
Net Income	\$10,331	\$10,346	\$20,443	\$19,283
Weighted-average number of basic shares outstanding during the period	19,706	19,774	19,625	19,771
Dilutive effect of stock options, restricted stock and RSUs	290	197	368	290
Weighted-average number of diluted shares outstanding during the period	19,996	19,971	19,993	20,061
Basic earnings per share	\$0.52	\$0.52	\$1.04	\$0.98
Diluted earnings per share	\$0.52	\$0.52	\$1.02	\$0.96

**Note 9. Subsequent Event**

In July 2013, the Company hired the staff of, and purchased certain assets and liabilities from, Ecommerce Accelerator LLC (“ECA”), an e-commerce technology services firm. The purchase was immaterial to the Company’s financial statements taken as a whole. The addition of ECA will enhance the Company’s multi-channel, end-to-end e-commerce solutions.

**Item 2. Management’s Discussion and Analysis of Financial Condition and Results of Operations**

**FORWARD-LOOKING STATEMENTS**

Some of the statements in this Quarterly Report on Form 10-Q constitute forward-looking statements as defined in the Private Securities Litigation Reform Act of 1995. These statements involve known and unknown risks, uncertainties, and other factors that may cause our actual results, levels of activity, performance, or achievements to be materially different from any future results, levels of activity, performance, or achievements expressed or implied by such forward-looking statements. In some cases, you can identify these statements by forward-looking words such as “anticipate,” “believe,” “could,” “estimate,” “expect,” “intend,” “may,” “plan,” “potential,” “should,” “will,” “would,” or similar words. You should read statements that contain these words carefully. The risk factors described in our filings with the SEC, as well as any cautionary language in this Quarterly Report on Form 10-Q, provide examples of risks, uncertainties, and events that may cause our actual results to differ materially from the expectations we describe in our forward-looking statements, including, but not limited to:

- our dependence on contracts with U.S. federal, state, and local government agencies and departments for the majority of our revenue;
- failure by Congress or other governmental bodies to approve budgets in a timely fashion including, but not limited to, budgetary cuts resulting from automatic sequestration under the Budget Control Act of 2011;
- results of routine and non-routine government audits and investigations;
- failure to receive the full amount of our backlog;
- difficulties in implementing our acquisition strategy;
- difficulties in expanding our service offerings and client base;
  - liabilities arising from our completed Road Home contract with the State of Louisiana; and
- special and unusual risks posed by our non-U.S. operations.

Our forward-looking statements are based on the beliefs and assumptions of our management and the information available to our management at the time these disclosures were prepared. Although we believe the expectations reflected in these statements are reasonable, we cannot guarantee future results, levels of activity, performance, or achievements. You should not place undue reliance on these forward-looking statements, which apply only as of the date of this Quarterly Report on Form 10-Q. We undertake no obligation to update these forward-looking statements, even if our situation changes in the future.

The terms “we,” “our,” “us,” and “the Company,” as used throughout this Quarterly Report on Form 10-Q refer to ICF International, Inc. and its consolidated subsidiaries, unless otherwise indicated. The term “federal government” refers to the United States (U.S.) government, unless otherwise indicated.

## OVERVIEW

We provide management, technology, and policy consulting and implementation services to government and commercial clients. We help our clients conceive, develop, implement, and improve solutions that address complex natural resource, social, and public safety issues.

### *Key Markets:*

***Energy, environment, and infrastructure.*** We provide advisory services on energy and environmental issues for both government and commercial clients relating to power markets, energy demand, environmental policy, and the transportation industry. We develop implementation solutions for industry-related challenges such as increasing energy efficiency needs and managing the environmental challenges of large infrastructure projects.

***Health, social programs, and consumer/financial.*** We provide research, evaluation advisory services, and implementation services, including program development and information technology applications, for public health issues and for a variety of social programs, such as those focused on education, housing, and veterans. We also provide advisory and technology services to consumer and financial businesses and government agencies that interact with those businesses.

***Public safety and defense.*** We provide advisory and implementation services concerning public safety, including crime and justice, and for homeland security in all phases of program development and critical infrastructure protection. Our defense services include logistical program support, modeling and simulation, and cybersecurity.

We provide services across these three markets that deliver value throughout the entire life of a policy, program, project, or initiative, from concept analysis and design through implementation, evaluation, and, where applicable,

improvement.

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**Key Services:**

**Advisory Services.** We provide policy, regulatory, technology, and other advice to our clients to help them address and respond to the challenges they face. Our advisory services include needs and market assessments, policy analysis, strategy and concept development, organizational assessment and strategy, enterprise architecture, and program design.

**Implementation Services.** We implement and manage technological, organizational, and management solutions for our clients, including information technology solutions, project and program management, project delivery, strategic communications, and training. These services often relate to the advisory services we provide.

**Evaluation and Improvement Services.** We provide evaluation and improvement services that help our clients increase the effectiveness and transparency of their programs. Our evaluation and improvement services include program evaluations, continuous improvement initiatives, performance management, benchmarking, and return-on-investment analyses.

**Key Clients:**

**Government.** We provide our advisory, implementation, and evaluation and improvement services to government, and multilateral institutions. These clients include U.S. federal clients, U.S. state and local clients, and non-U.S. government clients.

**Commercial.** We also provide our services to commercial clients worldwide, such as airlines, airports, electric and gas utilities, financial institutions, health payer and provider organizations, law firms, multinational corporations, non-profit organizations, oil companies, and retail firms. These clients include both U.S. and non-U.S. based clients.

Our clients utilize our advisory services because we offer a combination of deep subject-matter expertise and institutional experience in our market areas. We believe that our domain expertise and the program knowledge developed from our advisory engagements further position us to provide implementation and evaluation services.

**Employees and Offices:**

We have more than 4,500 employees around the globe, including many recognized as thought leaders in their respective fields. We serve clients globally from our headquarters in the metropolitan Washington, D.C. area, our more than 60 regional offices throughout the U.S. and over 15 offices in key markets outside the U.S., including



offices in Beijing, Hong Kong, New Delhi, Ottawa, Toronto, Brussels, London, and Rio de Janeiro.

## OUTLOOK

Our future results will depend on the success of our strategy to enhance our client relationships and seek larger engagements across the program life cycle in our three key markets, and to complete additional acquisitions which we are able to successfully integrate. In our three markets, we will continue to focus on building scale in domain and horizontal expertise; developing our commercial, as well as our government, business; and replicating our business model geographically throughout the world.

## CRITICAL ACCOUNTING estimates

The preparation of our financial statements in accordance with accounting principles generally accepted in the United States of America requires that we make estimates and judgments that affect the reported amount of assets, liabilities, revenue, and expenses, as well as the disclosure of contingent assets and liabilities. If any of these estimates or judgments proves to be incorrect, our reported results could be materially affected. Actual results may differ significantly from our estimates under different assumptions or conditions. We believe that the estimates, assumptions, and judgments involved in the accounting practices described below have the greatest potential impact on our financial statements and we therefore consider them to be critical accounting policies.

### Revenue Recognition

We recognize revenue when persuasive evidence of an arrangement exists, services have been rendered, the contract price is fixed or determinable, and collectability is reasonably assured. We enter into contracts that are time-and-materials, cost-based (including cost-based fixed fee, cost-based award fee, and cost-based incentive fee, as well as grants and cooperative agreements), and fixed-price.

**Time-and-Materials Contracts.** Revenue for time-and-materials contracts is recorded on the basis of allowable labor hours worked multiplied by the contract-defined billing rates, plus the costs of other items used in the performance of the contract. Profits and losses on time-and-materials contracts result from the difference between the cost of services performed and the contract-defined billing rates for these services.

**Cost-Based Contracts.** Revenue under cost-based contracts is recognized as costs are incurred. Applicable estimated profit, if any, is included in earnings in the proportion that incurred costs bear to total estimated costs. Incentives, award fees, or penalties related to performance are also considered in estimating revenue and profit rates based on actual and anticipated awards.



**Fixed-Price Contracts.** Revenue for fixed-price contracts is recognized when earned, generally as work is performed. Services performed vary from contract to contract and are not always uniformly performed over the term of the arrangement. Based on the nature of the fixed-price contract, we recognize revenue in the following ways:

**Proportional Performance:** Revenue on certain fixed-price contracts is recorded each period based upon certain contract performance measures (labor hours, labor costs, or total costs) incurred expressed as a proportion of a total project estimate. Thus, labor hours, labor costs, or total contract costs incurred to date are compared with the total estimate for these items at completion. Performance is based on the ratio of the incurred hours or costs to the total estimate. Progress on a contract is monitored regularly to ensure that revenue recognized reflects project status. When hours or costs incurred are used as the basis for revenue recognition, the hours or costs incurred represent a reasonable surrogate for output measures of contract performance, including the presentation of deliverables to the client. Clients are typically obligated to pay as services are performed, and in the event that a client cancels the contract, payment for services performed through the date of cancellation is negotiated with the client.

**Contractual Outputs:** Revenue on certain fixed-price contracts is recognized based upon outputs completed to date expressed as a percentage of total outputs required in the contract or based upon units delivered to the customer multiplied by the contract-defined unit price.

**Straight-Line:** When services are performed or are expected to be performed consistently throughout an arrangement, revenue on those fixed-price contracts is recognized ratably over the period benefited.

**Completed Contract:** Revenue and costs on certain fixed-price contracts are recognized at completion if the final act is so significant to the arrangement that value is deemed to be transferred only at completion.

Revenue recognition requires us to use judgment relative to assessing risks, estimating contract revenue and costs or other variables, and making assumptions for scheduling and technical issues. Due to the size and nature of many of our contracts, the estimation of revenue and estimates at completion can be complicated and are subject to many variables. Contract costs include labor, subcontracting costs, and other direct costs, as well as an allocation of allowable indirect costs. We must also make assumptions regarding the length of time to complete the contract because costs include expected increases in wages, prices for subcontractors, and other direct costs. From time to time, facts develop that require us to revise our estimated total costs or hours and thus the associated revenue on a contract. To the extent that a revised estimate affects contract profit or revenue previously recognized, we record the cumulative effect of the revision in the period in which the facts requiring the revision become known. Provision for the full amount of an anticipated loss on any type of contract is recognized in the period in which it becomes probable and can be reasonably estimated. As a result, operating results could be affected by revisions to prior accounting estimates.

We generate invoices to clients in accordance with the terms of the applicable contract, which may not be directly related to the performance of services. Unbilled receivables are invoiced based upon the achievement of specific events as defined by each contract, including deliverables, timetables, and incurrence of certain costs. Unbilled

receivables are classified as a current asset. Advanced billings to clients in excess of revenue earned are recorded as deferred revenue until the revenue recognition criteria are met. Reimbursements of out-of-pocket expenses are included in revenue with corresponding costs incurred by us included in the cost of revenue.

We may proceed with work based upon written client direction prior to the completion and signing of formal contract documents. We have a formal review process for approving any such work. Revenue associated with such work is recognized only when it can reliably be estimated and realization is probable. We base our estimates on a variety of factors, including previous experiences with the client, communications with the client regarding funding status, and our knowledge of available funding for the contract.

### **Direct costs**

Direct costs consist primarily of costs incurred to provide services to clients, the most significant of which are subcontractors and employee salaries and wages, plus associated fringe benefits, relating to specific client engagements. Direct costs also include the costs of third-party materials and any other related direct costs, such as travel expenses.

We generally expect the ratio of direct costs as a percentage of revenue to decline when our own labor increases relative to subcontracted labor or outside consultants. Conversely, as our labor decreases relative to subcontracted labor or outside consultants, we expect the ratio to increase.

Changes in the mix of services and other direct costs provided under our contracts can result in variability in our direct costs as a percentage of revenue. For example, when we perform work in the area of implementation, we expect that more of our services will be performed in client-provided facilities and/or with dedicated staff. Such work generally has a higher proportion of direct costs than much of our current advisory work, and we anticipate that higher utilization of such staff will decrease indirect expenses. In addition, to the extent we are successful in winning larger contracts, our own labor services component could decrease because larger contracts typically are broader in scope and require more diverse capabilities, potentially resulting in more subcontracted labor, more other direct costs, and lower margins. Although these factors could lead to a higher ratio of direct costs as a percentage of revenue, the economics of these larger jobs are nonetheless generally favorable because they increase income, broaden our revenue base, and have a favorable return on invested capital.

### **Indirect and selling expenses**

Indirect and selling expenses include our management, facilities, and infrastructure costs for all employees, as well as salaries and wages, plus associated fringe benefits, not directly related to client engagements. Among the functions covered by these expenses are marketing, business and corporate development, bids and proposals, facilities, information technology and systems, contracts administration, accounting, treasury, human resources, legal, corporate governance, and executive and senior management. We include all of our cash incentive compensation in this item, as well as the portion of stock-based compensation provided to employees, whose compensation and other benefit costs are included in indirect and selling expenses.

### **Equity Compensation**

Incentive stock awards are measured at fair value. Compensation expense relating to share-based payments is recognized on a straight-line basis over the requisite service period.

### **Goodwill and other intangible assets**

Goodwill represents the excess of costs over fair value of assets of businesses acquired. Goodwill and intangible assets acquired in a purchase business combination and determined to have an indefinite useful life are not amortized, but instead reviewed annually for impairment, or more frequently if impairment indicators arise. Intangible assets with estimable useful lives are amortized over such lives and reviewed for impairment.

We perform our annual goodwill impairment review as of September 30 of each year. For the purposes of performing this review, we have concluded that the Company is one reporting unit. We estimate the fair value of our one reporting unit using a market-based approach, which includes certain premiums that we believe should be included for an accurate assessment of fair value. Based upon management's most recent review, our estimated fair value significantly exceeded our carrying amount, and we have therefore determined there was no indication of impairment as of September 30, 2012. No impairment indicators have been observed in the interim periods that would require us to perform additional reviews, and historically we have recorded no goodwill impairment charges.

We are required to review long-lived assets and certain identifiable intangibles for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset might not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future undiscounted net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment to be recognized is measured by the amount by which the carrying amount of the asset exceeds its fair value. Assets to be disposed of are reported at the lower of the carrying amount or fair value, less cost to sell.

**RESULTS OF OPERATIONS****Three Months ended June 30, 2013, compared to Three Months ended June 30, 2012**

The following table sets forth certain items from our unaudited consolidated statements of comprehensive income and the period-over-period rate of change in each of them and expresses these items as a percentage of revenue for the periods indicated.

	<b>Three Months Ended June 30,</b>				<b>Year-to-Year Change</b>		
	<b>2013</b>	<b>2012</b>	<b>2013</b>	<b>2012</b>	<b>Three Months Ended June 30, 2012 to 2013</b>		
	<b>Dollars (In Thousands)</b>		<b>Percentages</b>		<b>Dollars (In Thousands)</b>	<b>Percent</b>	
<b>Gross Revenue</b>	\$241,568	\$239,649	100.0%	100.0%	\$1,919	0.8	%
<b>Direct Costs</b>	151,528	147,861	62.7 %	61.7 %	3,667	2.5	%
<b>Operating Costs and Expenses</b>							
Indirect and selling expenses	67,604	67,404	28.0 %	28.1 %	200	0.3	%
Depreciation and amortization	2,782	2,597	1.1 %	1.1 %	185	7.1	%
Amortization of intangible assets	2,359	3,519	1.0 %	1.5 %	(1,160)	(33.0)	%
<b>Total Operating Costs and Expenses</b>	72,745	73,520	30.2 %	30.7 %	(775 )	(1.1)	%
<b>Operating Income</b>	17,295	18,268	7.2 %	7.6 %	(973 )	(5.3)	%
<b>Other (Expense) Income</b>							
Interest expense	(626 )	(814 )	(0.3 )%	(0.3 )%	188	(23.1)	%
Other income (expense)	(9 )	(212 )	-	(0.1 )%	203	(95.8)	%
<b>Income before Income Taxes</b>	16,660	17,242	6.9 %	7.2 %	(582 )	(3.4)	%
<b>Provision for Income Taxes</b>	6,329	6,896	2.6 %	2.9 %	(567 )	(8.2)	%
<b>Net Income</b>	\$10,331	\$10,346	4.3 %	4.3 %	\$(15 )	(0.1)	%
Foreign currency translation adjustment	(197 )	(230 )	(0.1 )%	(0.1 )%	33	(14.3)	%
<b>Comprehensive Income</b>	\$10,134	\$10,116	4.2 %	4.2 %	\$18	0.2	%

**Gross Revenue.** Revenue for the three months ended June 30, 2013, was \$241.6 million, compared to \$239.6 million for the three months ended June 30, 2012, representing an increase of \$1.9 million or 0.8%. Revenue at June 30, 2013 compared to June 30, 2012 increased approximately 3.3% from our commercial clients, led by energy efficiency program revenues, and was flat from our government clients. We achieved revenue growth in our health, social programs, and consumer/financial market of approximately 7.1%. Revenue decreased in our energy, environment, and infrastructure market by approximately 5.9%; and public safety and defense market by approximately 0.5%. We

anticipate the growth rate of our revenue from commercial clients will continue to exceed the revenue growth rate from our government clients.

**Direct Costs.** Direct costs for the three months ended June 30, 2013, were \$151.5 million compared to \$147.9 million for the three months ended June 30, 2012, an increase of \$3.7 million or 2.5%. The increase in direct costs is primarily attributable to an increase in subcontractor expense. Direct costs as a percent of revenue increased to 62.7% for the three months ended June 30, 2013, compared to 61.7% for the three months ended June 30, 2012.

**Indirect and selling expenses.** Indirect and selling expenses for the three months ended June 30, 2013 were \$67.6 million compared to \$67.4 million for the three months ended June 30, 2012, an increase of \$0.2 million or 0.3%. Indirect and selling expenses as a percent of revenue was flat compared to the prior year period.

**Depreciation and amortization.** Depreciation and amortization for the three months ended June 30, 2013, was \$2.8 million compared to \$2.6 million for the three months ended June 30, 2012. The increase is due to expenses for newly acquired assets related to the opening of offices, and an additional technology-related license agreement.

**Amortization of intangible assets.** Amortization of intangible assets for the three months ended June 30, 2013, was \$2.4 million compared to \$3.5 million for the three months ended June 30, 2012. The 33.0% decrease resulted primarily from reduced amortization of intangible assets related to acquisitions in prior years.

**Operating Income.** For the three months ended June 30, 2013, operating income was \$17.3 million compared to \$18.3 million for the three months ended June 30, 2012, a decrease of \$1.0 million or 5.3%. Operating income as a percent of revenue decreased to 7.2% for the three months ended June 30, 2013, from 7.6% for the three months ended June 30, 2012. The decrease in operating income was primarily due to higher subcontractor costs.



**Interest expense.** For the three months ended June 30, 2013, interest expense was \$0.6 million, compared to \$0.8 million for the three months ended June 30, 2012. The \$0.2 million decrease was due primarily to a decrease in the average debt balance.

**Provision for Income Taxes.** Our effective income tax rate for the three months ended June 30, 2013, and June 30, 2012, was 38.0% and 40.0%, respectively. The reduction is primarily related to favorable adjustments resulting from refinement of our prior year tax positions.

### Six Months ended June 30, 2013, compared to Six Months ended June 30, 2012

The following table sets forth certain items from our unaudited consolidated statements of comprehensive income and the period-over-period rate of change in each of them and expresses these items as a percentage of revenue for the periods indicated.

	Six Months Ended June 30,				Year-to-Year Change		
	2013		2012		Six Months Ended June 30, 2012 to 2013		
	Dollars (In Thousands)		Percentages		Dollars (In Thousands)	Percent	
<b>Gross Revenue</b>	\$475,489	\$467,290	100.0%	100.0%	\$8,199	1.8	%
<b>Direct Costs</b>	294,346	288,049	61.9 %	61.6 %	6,297	2.2	%
<b>Operating Costs and Expenses</b>							
Indirect and selling expenses	135,866	133,257	28.5 %	28.5 %	2,609	2.0	%
Depreciation and amortization	5,581	4,292	1.2 %	0.9 %	1,289	30.0	%
Amortization of intangible assets	4,752	7,050	1.0 %	1.5 %	(2,298)	(32.6)	%
<b>Total Operating Costs and Expenses</b>	146,199	144,599	30.7 %	30.9 %	1,600	1.1	%
<b>Operating Income</b>	34,944	34,642	7.4 %	7.4 %	302	0.9	%
<b>Other (Expense) Income</b>							
Interest expense	(1,394 )	(2,241 )	(0.3 )%	(0.5 )%	847	(37.8 )%	
Other income (expense)	69	(263 )	-	(0.1 )%	332	(126.2 )%	
<b>Income before Income Taxes</b>	33,619	32,138	7.1 %	6.9 %	1,481	4.6	%
<b>Provision for Income Taxes</b>	13,176	12,855	2.8 %	2.8 %	321	2.5	%
<b>Net Income</b>	\$20,443	\$19,283	4.3 %	4.1 %	\$1,160	6.0	%
Foreign currency translation adjustment	(442 )	(619 )	(0.1 )%	(0.1 )%	177	(28.6 )%	
<b>Comprehensive Income</b>	\$20,001	\$18,664	4.2 %	4.0 %	\$1,337	7.2	%

**Gross Revenue.** Revenue for the six months ended June 30, 2013, was \$475.5 million, compared to \$467.3 million for the six months ended June 30, 2012, representing an increase of \$8.2 million or 1.8%. Revenue for the first six months at June 30, 2013 compared to June 30, 2012 increased approximately 8.2% from our commercial clients, led by energy efficiency program revenues, and decreased approximately 0.6% from our government clients. We achieved revenue growth in our health, social programs, and consumer/financial market of approximately 6.3%. Revenue decreased in our energy, environment, and infrastructure market by approximately 2.0%; and in our public safety and defense market by approximately 2.4%. We anticipate the growth rate of our revenue from commercial clients will continue to exceed the revenue growth rate from our government clients.

**Direct Costs.** Direct costs for the six months ended June 30, 2013, were \$294.3 million compared to \$288.0 million for the six months ended June 30, 2012, an increase of \$6.3 million or 2.2%. The increase in direct costs is primarily attributable to an increase in subcontractor expense. Direct costs as a percent of revenue increased to 61.9% for the six months ended June 30, 2013, compared to 61.6% for the six months ended June 30, 2012.

**Indirect and selling expenses.** Indirect and selling expenses for the six months ended June 30, 2013 were \$135.9 million compared to \$133.3 million for the six months ended June 30, 2012, an increase of \$2.6 million or 2.0%. The increase in indirect and selling expenses is primarily attributable to an increase in indirect labor and benefits, primarily resulting from the acquisition of GHK. Indirect and selling expenses as a percent of revenue were flat compared to the prior year.

**Depreciation and amortization.** Depreciation and amortization for the six months ended June 30, 2013, was \$5.6 million compared to \$4.3 million for the six months ended June 30, 2012. The increase in depreciation and amortization of 30.0% was primarily due to a benefit from a change of the estimated useful lives of certain technology-related assets in the first quarter of 2012, an increase in expenses for newly acquired assets related to the opening of offices, and an additional technology-related license agreement.

**Amortization of intangible assets.** Amortization of intangible assets for the six months ended June 30, 2013, was \$4.8 million compared to \$7.1 million for the six months ended June 30, 2012. The 32.6% decrease resulted primarily from reduced amortization of intangible assets related to acquisitions in prior years.

**Operating Income.** For the six months ended June 30, 2013, operating income was \$34.9 million, compared to \$34.6 million for the six months ended June 30, 2012. Operating income as a percent of revenue was flat compared to the prior year.

**Interest expense.** For the six months ended June 30, 2013, interest expense was \$1.4 million, compared to \$2.2 million for the six months ended June 30, 2012. The \$0.8 million decrease was due primarily to a decrease in the average debt balance.

**Provision for Income Taxes.** Our effective income tax rate for the six months ended June 30, 2013, and June 30, 2012, was 39.2% and 40.0%, respectively. The reduction is primarily related to favorable adjustments resulting from refinement of our prior year tax positions.

## SELECTED KEY METRICS

### Revenue

We earn revenue from services that we provide to clients in three key markets:

• Energy, environment, and infrastructure;

• Health, social programs, and consumer/financial; and

• Public safety and defense.

The following table shows our revenue from each of our three markets as a percentage of total revenue for the periods indicated. For each client, we have attributed all revenue from that client to the market we consider to be the client's primary market, even if a portion of that revenue relates to a different market. Certain amounts in the prior year have

been reclassified to conform to current year presentation.

	<b>Three Months Ended June 30, 2013</b>		<b>Six Months Ended June 30, 2012</b>	
Energy, environment, and infrastructure	38 %	41 %	39 %	40 %
Health, social programs, and consumer/financial	49 %	46 %	48 %	46 %
Public safety and defense	13 %	13 %	13 %	14 %
Total	100%	100%	100%	100%

Our primary clients are the agencies and departments of the U.S. federal, and state and local governments. We are increasingly providing services to commercial and non-U.S. government clients. The following table shows our revenue by type of client as a percentage of total revenue for the periods indicated.

	<b>Three Months Ended June 30, 2013</b>		<b>Six Months Ended June 30, 2012</b>	
U.S. federal government	59 %	59 %	59 %	61 %
U.S. state and local government	9 %	10 %	9 %	10 %
Non-U.S. government	4 %	4 %	4 %	3 %
<b>Government</b>	72 %	73 %	72 %	74 %
<b>Commercial</b>	28 %	27 %	28 %	26 %
<b>Total</b>	100%	100%	100%	100%

### Contract mix

Our contracts with clients include time-and-materials contracts, fixed-priced contracts, and cost-based contracts (including cost-based fixed fee, cost-based award fee, and cost-based incentive fee, as well as grants and cooperative agreements). Our contract mix varies from year to year due to numerous factors, including our business strategies and the procurement activities of our clients. Unless the context requires otherwise, we use the term “contracts” to refer to contracts and any task orders or delivery orders issued under a contract.

The following table shows the approximate percentage of our revenue from each of these types of contracts for the periods indicated.

	<b>Three Months Ended June 30, 2013</b>		<b>Six Months Ended June 30, 2012</b>	
Time-and-materials	51 %	49 %	51 %	50 %
Fixed-price	28 %	30 %	29 %	29 %
Cost-based	21 %	21 %	20 %	21 %
Total	100%	100%	100%	100%

***Time-and-materials contracts.*** Under time-and-materials contracts, we are paid for labor at fixed hourly rates and generally reimbursed separately for allowable materials, other direct costs, and out-of-pocket expenses. Our actual labor costs may vary from the expected costs that formed the basis for our negotiated hourly rates if we utilize different employees than anticipated, need to hire additional employees at higher wages, increase the compensation paid to existing employees, or are able to hire employees at lower-than-expected rates. Our non-labor costs, such as fringe benefits, overhead, and general and administrative costs, also may be higher or lower than we anticipated. To the extent that our actual labor and non-labor costs under a time-and-materials contract vary significantly from our expected costs or the negotiated hourly rates, we can generate more or less than the targeted amount of profit or, perhaps, incur a loss.

***Fixed-price contracts.*** Under fixed-price contracts, we perform specific tasks for a pre-determined price. Compared to time-and-materials and cost-based contracts, fixed-price contracts involve greater financial risk because we bear the full impact of labor and non-labor costs that exceed our estimates, in terms of costs per hour, number of hours, and all other costs of performance, in return for the full benefit of any cost savings. We therefore may generate more or less than the targeted amount of profit or, perhaps, incur a loss.

***Cost-based contracts.*** Under cost-based contracts, we are paid based on the allowable costs we incur, and usually receive a fee. All of our cost-based contracts reimburse us for our direct labor and fringe-benefit costs that are allowable under the contract; however, certain contracts limit the amount of overhead and general and administrative costs we can recover, which may be less than our actual overhead and general and administrative costs. In addition, our fees are constrained by fee ceilings and, in certain cases, such as with grants and cooperative agreements, we may receive no fee. Because of these limitations, our cost-based contracts, on average, are our least profitable type of contract, and we may generate less than the expected profit, or perhaps, incur a loss. Cost-based fixed-fee contracts specify the fee to be paid. Cost-based incentive-fee and cost-based award-fee contracts provide for increases or decreases in the contract fee, within specified limits, based upon actual results as compared to contractual targets for factors such as cost, quality, schedule, and performance.

## Contract backlog

We define *total backlog* as the future revenue we expect to receive from our contracts and other engagements. We generally include in our backlog the estimated revenue represented by contract options that have been priced, but not exercised. We do not include any estimate of revenue relating to potential future delivery orders that might be awarded under our General Services Administration Multiple Award Schedule contracts, other Indefinite Delivery/Indefinite Quantity (“IDIQ”) contracts, or other contract vehicles that are also held by a large number of firms and under which potential future delivery orders or task orders might be issued by any of a large number of different agencies, and are likely to be subject to a competitive bidding process. We do, however, include potential future work expected to be awarded under IDIQ contracts that are available to be utilized by a limited number of potential clients and are held either by us alone or by a limited number of firms.

We include expected revenue in funded backlog when we have been authorized by the client to proceed under a contract up to the dollar amount specified by our client, and this amount will be owed to us under the contract after we provide the services pursuant to the authorization. If we do not provide services authorized by a client prior to the expiration of the authorization, we remove amounts corresponding to the expired authorization from backlog. We do include expected revenue under an engagement in funded backlog when we do not have a signed contract if we have received client authorization to begin or continue working and we expect to sign a contract for the engagement. In this case, the amount of funded backlog is limited to the amount authorized. Our funded backlog does not represent the full revenue potential of our contracts because many government clients, and sometimes other clients, authorize work under a particular contract on a yearly or more frequent basis, even though the contract may extend over several years. Most of the services we provide to commercial clients are provided under contracts with relatively short durations. As a consequence, our backlog attributable to these clients is typically reflected in funded backlog and not in unfunded backlog.

We define *unfunded backlog* as the difference between total backlog and funded backlog. Our estimate of unfunded backlog for a particular contract is based, to a large extent, on the amount of revenue we have recently recognized on that contract, our experience in utilizing contract capacity on similar types of contracts, and our professional judgment. Our estimate of total backlog for a contract included in unfunded backlog is sometimes lower than the revenue that would result from our client utilizing all remaining contract capacity.

Although we expect our backlog to result in revenue, the timing of revenue associated with both funded and unfunded backlog will vary based on a number of factors, and we may not recognize revenue associated with a particular component of backlog when anticipated, or at all. Our government clients generally have the right to cancel any contract, or ongoing or planned work under any contract, at any time. In addition, there can be no assurance that revenue from funded or unfunded backlog will have similar profitability to previous work or will be profitable at all. Generally speaking, we believe the risk that a particular component of backlog will not result in future revenue is higher for unfunded backlog than for funded backlog.

Our funded and estimates of unfunded and total backlog at the dates indicated were as follows:

	<b>June 30,</b>	
	<b>2013</b>	<b>2012</b>
	<b>(in millions)</b>	
Funded	\$646.6	\$715.6
Unfunded	815.4	825.2
Total	\$1,462.0	\$1,540.8

## **CAPITAL RESOURCES, FINANCIAL CONDITION, AND LIQUIDITY**

**Credit Facility.** We entered into the Credit Facility on March 14, 2012, as amended May 29, 2012, with a syndication of eleven commercial banks to allow for borrowings of up to \$500.0 million for a period of five years (maturing March 14, 2017) under a revolving line of credit. The Credit Facility amends and restates our previous agreement entered into on February 20, 2008, which had allowed for borrowings of up to \$350.0 million. The Credit Facility provides for borrowings of up to \$400.0 million without a borrowing base requirement, subject to limitations based upon certain financial, performance-based calculations. The Credit Facility also provides for an “accordion feature,” which permits additional revolving credit commitments of up to \$100.0 million, subject to lenders’ approval. We incurred approximately \$2.0 million in additional debt issuance costs related to amending the Credit Facility which will be amortized over the term of the agreement. The Credit Facility is collateralized by substantially all of the assets of the Company and requires that we remain in compliance with certain financial and non-financial covenants. The financial covenants, as defined in the Credit Facility, require, among other things, that we maintain, on a consolidated basis for each quarter, a fixed charge coverage ratio of not less than 1.00 to 1.25 and a leverage ratio of not more than 1.00 to 3.75. As of June 30, 2013, we were in compliance with our covenants under the Credit Facility.

We have the ability to borrow funds under our Credit Facility at interest rates based on both LIBOR and prime rates, at our discretion, plus their applicable margins. Interest rates on debt outstanding ranged from 1.45% to 1.46% for the first six months of 2013.

**Financial Condition.** There were several changes in our balance sheet during the quarter ended June 30, 2013. As further described below, cash decreased to \$5.5 million on June 30, 2013, from \$14.7 million on December 31, 2012, and long-term debt decreased to \$75.0 million on June 30, 2013, from \$105.0 million on December 31, 2012. Accounts receivable increased slightly compared to December 31, 2012, and days-sales-outstanding decreased to 69 days on June 30, 2013, as compared to 71 days on December 31, 2012. Other intangible assets, net, decreased to \$16.3 million on June 30, 2013, from \$21.0 million on December 31, 2012, due to amortization. Accounts payable decreased to \$37.5 million on June 30, 2013, compared to \$44.7 million on December 31, 2012, due to a decrease in days-payables-outstanding to 46 days from 50 days. Income tax receivable decreased \$7.6 million, compared to December 31, 2012, due to applying the income tax receivable as of December 31, 2012 to current year tax obligations.

With the continued expansion and implementation of our international growth strategy, and coinciding with our acquisition of GHK, we have begun to explore various options of mitigating the risk associated with potential fluctuations in the foreign currencies in which we conduct transactions. We currently have multiple forward contract agreements (“hedged”) in an amount proportionate to work anticipated to be performed under certain contracts in Europe. We recognize changes in the fair-value of the hedges in our results of operations. As we continue to implement our international growth strategy, we may increase the size and scope of our hedges as we analyze options for mitigating our foreign exchange risk. The current impact of the hedges to the consolidated financial statements is immaterial:

**Liquidity and Borrowing Capacity.** Short-term liquidity requirements are created by our use of funds for working capital, capital expenditures, and the need to provide any debt service. We expect to meet these requirements through a combination of cash flow from operations and borrowings under the Credit Facility. As of June 30, 2013, we had \$75.0 million borrowed under our revolving line of credit, outstanding letters of credit of \$3.0 million, and unused borrowing capacity of \$322.0 million available for our working capital needs and for other purposes. Available borrowings under the Credit Facility, that are based on earnings and leverage ratios and exclude the accordion feature, were \$290.6 million.



We anticipate that our long-term liquidity requirements, including any future acquisitions, will be funded through a combination of cash flow from operations, borrowings under the Credit Facility, additional secured or unsecured debt, or the issuance of common or preferred stock, each of which may be initially funded through borrowings under the Credit Facility.

We believe that the combination of internally generated funds, available bank borrowings, and cash and cash equivalents on hand will provide the required liquidity and capital resources necessary to fund on-going operations, customary capital expenditures, and other current working capital requirements. We are continuously analyzing our capital structure to ensure we have sufficient capital to fund future acquisitions and internal growth. We monitor the state of the financial markets on a regular basis to assess the availability and cost of additional capital resources both from debt and equity sources. We believe that we will be able to access these markets at commercially reasonable terms and conditions if we need additional borrowings or capital.

**Share Repurchase Program.** In 2011, the Company's Board of Directors approved a share repurchase program, authorizing us to repurchase in the aggregate up to \$35.0 million of our outstanding common stock. Purchases under this program may be made from time to time at prevailing market prices in open market purchases, or in privately negotiated transactions in accordance with applicable insider trading and other securities laws and regulations. The purchases will be funded from existing cash balances and/or borrowings, and the repurchased shares will be held in treasury and used for general corporate purposes. The timing and extent to which we repurchase our shares will depend upon market conditions and other corporate considerations at our sole discretion. Of the \$35.0 million approved for share repurchases, we have remaining availability of approximately \$24.5 million. For the six-months ended June 30, 2013, we have made no share repurchases.

**Cash and Cash Equivalents.** We consider cash on deposit and all highly liquid investments with original maturities of three months or less to be cash and cash equivalents. Cash was \$5.5 million and \$14.7 million on June 30, 2013, and December 31, 2012, respectively.

**Cash Flow.** The following table sets forth our sources and uses of cash for the three months ended June 30, 2013, and June 30, 2012:

	<b>Six Months Ended</b>	
	<b>June 30,</b>	
	<b>2013</b>	<b>2012</b>
	<b>(in thousands)</b>	
Net cash provided by operating activities	\$30,298	\$28,421
Net cash used in investing activities	(7,197 )	(16,634)
Net cash used in financing activities	(31,898)	(10,008)
Effect of exchange rate on cash	(442 )	(619 )

Net increase (decrease) in cash                      \$(9,239 ) \$1,160

Our operating cash flow is primarily affected by the overall profitability of our contracts, our ability to invoice and collect from our clients in a timely manner, and our ability to manage our vendor payments. We bill most of our clients monthly after services are rendered. Operating activities provided cash of \$30.3 million for the six months ended June 30, 2013, and \$28.4 million for the six months ended June 30, 2012. Cash flows from operating activities for the first six months of 2013 were positively impacted by a net income tax receivable, and were negatively impacted by accounts payable, and prepaid expenses and other assets. Cash flows from operating activities for the first six months of 2012 were negatively impacted by a net income tax receivable and accounts payable.

Investing activities used cash of \$7.2 million for the six months ended June 30, 2013, compared to \$16.6 million for the six months ended June 30, 2012. The cash used in investing activities for the first six months of 2013 was primarily for capital expenditures. The cash used in investing activities for the first six months of 2012 was primarily for our business combination of GHK and capital expenditures.

For the six months ended June 30, 2013, cash flow used in financing activities of \$31.9 million was attributable primarily to \$30.0 million in net payments on our revolving line of credit. For the six months ended June 30, 2012, cash flow used in financing activities of \$10.0 million was attributable primarily to net payments for stockholder issuances and buybacks.

## **OFF-BALANCE SHEET ARRANGEMENTS AND CONTRACTUAL OBLIGATIONS**

We use off-balance sheet arrangements to finance the lease of facilities. We have financed the use of all of our office and storage facilities through operating leases. Operating leases are also used from time to time to finance the use of computers, servers, copiers, telephone systems, and to a lesser extent, other fixed assets, such as furnishings, and we also obtain operating leases in connection with business acquisitions. We generally assume the lease rights and obligations of businesses acquired in business combinations and continue financing facilities and equipment under operating leases until the end of the lease term following the acquisition date.

The Credit Facility provides for stand-by letters of credit aggregating up to \$20.0 million that reduce the funds available under the revolving line of credit when issued. As of June 30, 2013, we had 9 outstanding letters of credit with a total value of \$3.0 million.

The following table summarizes our contractual obligations as of June 30, 2013 that require us to make future cash payments. We have included all payments that we have an unconditional obligation to make.



	<b>Total</b>	<b>Payments due by Period (In thousands)</b>			
		<b>Less than 1 year</b>	<b>1 to 3 years</b>	<b>3 to 5 years</b>	<b>More than 5 years</b>
Rent of facilities	\$248,156	\$29,408	\$54,626	\$40,602	\$123,520
Operating lease obligations	1,499	750	721	28	—
Long-term debt obligation	75,000	—	—	75,000	—
Total	\$324,655	\$30,158	\$55,347	\$115,630	\$123,520

**Item 3. Quantitative and Qualitative Disclosures About Market Risk**

There have been no material changes in the disclosures discussed in the section entitled “Quantitative and Qualitative Disclosures About Market Risk” in Part II, Item 7A of our Annual Report on Form 10-K for the year ended December 31, 2012, filed with the SEC on March 1, 2013.

**Item 4. Controls and Procedures**

**Disclosure Controls and Procedures and Internal Controls Over Financial Reporting.** As of the period covered by this report, we carried out an evaluation, under the supervision and with the participation of our management, including our Chief Executive Officer and Chief Financial Officer, of the effectiveness of the design and operation of our disclosure controls and procedures, as such term is defined in Rule 13a-15(e) promulgated under the Securities Exchange Act of 1934, as amended (the “Exchange Act”). Based upon that evaluation, our Chief Executive Officer and Chief Financial Officer concluded that our disclosure controls and procedures were effective for the purpose of ensuring that the information required to be disclosed in our reports filed with the SEC under the Exchange Act is (1) recorded, processed, summarized, and reported within the time periods specified in the SEC’s rules and forms, and (2) accumulated and communicated to our management, including the Chief Executive Officer and Chief Financial Officer, as appropriate to allow timely decisions regarding required disclosure. There have been no significant changes in our internal controls over financial reporting during the period covered by this Quarterly Report on Form 10-Q or, to our knowledge, in other factors that have materially affected, or are reasonably likely to materially affect, our internal controls over financial reporting.

**Limitations on the Effectiveness of Controls.** Control systems, no matter how well conceived and operated, are designed to provide a reasonable, but not an absolute, level of assurance that the objectives of the control system are met. Further, the design of a control system must reflect the fact that there are resource constraints, and the benefits of controls must be considered relative to their costs. Because of the inherent limitations in all control systems, no evaluation of controls can provide absolute assurance that all control issues and instances of fraud, if any, have been or will be detected. Because of the inherent limitations in any control system, misstatements due to error or fraud may occur and not be detected.



## **PART II. OTHER INFORMATION**

### ***Item 1. Legal Proceedings***

We are involved in various legal matters and proceedings arising in the ordinary course of business. While these matters and proceedings cause us to incur costs, including, but not limited to, attorneys' fees, we currently believe that any ultimate liability arising out of these matters and proceedings will not have a material adverse effect on our financial position, results of operations, or cash flows.

### ***Item 1A. Risk Factors***

Investing in our common stock involves risk. There are numerous and varied risks, known and unknown, that may affect us and prevent us from achieving our goals. There have been no material changes in those risk factors discussed in the section entitled "Risk Factors" disclosed in Part I, Item 1A of our Annual Report on Form 10-K for the year ended December 31, 2012.

The risks described in our Annual Report on Form 10-K are not the only risks that we encounter. Additional risks and uncertainties not currently known to us or that we currently deem to be immaterial also may materially adversely affect our business, financial condition, and/or operating results.

### ***Item 2. Unregistered Sales of Equity Securities and Use of Proceeds***

***Issuances of Common Stock.*** For the three months ended June 30, 2013, a total of 1,155 shares of unregistered common stock, valued at an aggregate of \$30,723, were issued to two directors of the Company in lieu of cash for director fee compensation on April 1, 2013. The issuance of these shares is exempt under Section 4(2) of the Securities Act of 1933, as amended.

***Purchase of Equity.*** During the three months ended June 30, 2013, the Company purchased 42,736 shares of common stock for an aggregate of \$1,144,447 from employees to pay required withholding taxes and the exercise price due upon the exercise of options and the settlement of RSUs, in accordance with the applicable long-term incentive plan. The average fair value of the common stock purchased was \$26.78 per share.

The following table summarizes stock repurchases in satisfaction of tax withholding obligations for the three months ended June 30, 2013:

<b>Period</b>	<b>(a) Total Number of Shares Purchased</b>	<b>(b) Average Price Paid per Share</b>
April 1 – April 30	33,436	\$ 26.58
May 1 – May 31	9,300	\$ 27.48
June 1 – June 30	—	\$ —
Total	42,736	\$ 26.78

***Item 3. Defaults Upon Senior Securities***

None.

***Item 4. Mine Safety Disclosures***

Not applicable.

***Item 5. Other Information***

None.

**Item 6. Exhibits**

<b>Exhibit Number</b>	<b>Exhibit</b>
31.1	Certificate of the Principal Executive Officer Pursuant to Exchange Act Rule 13a-14(a) and 15d-14(a).
31.2	Certificate of the Principal Financial Officer Pursuant to Exchange Act Rule 13a-14(a) and 15d-14(a).
32.1	Certification of the Chief Executive Officer pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002.
32.2	Certification of the Chief Financial Officer pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002.
101	The following materials from the ICF International, Inc. Quarterly Report on Form 10-Q for the quarter ended June 30, 2013 formatted in eXtensible Business Reporting Language (XBRL): (i) Consolidated Balance Sheets, (ii) Consolidated Statements of Comprehensive Income, (iii) Consolidated Statements of Cash Flows and (iv) Notes to Consolidated Financial Statements.*

\* Submitted electronically herewith.



**SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized.

ICF INTERNATIONAL, INC.

August 2, 2013 By: /S/ Sudhakar Kesavan  
Sudhakar Kesavan  
Chairman and Chief Executive Officer  
(Principal Executive Officer)

August 2, 2013 By: /S/ James Morgan  
James Morgan  
Chief Financial Officer  
  
(Principal Financial Officer)